



# HAVELI INSTITUTE OF LEGAL STUDIES & RESEARCH

ISO CERTIFIED 9001:2015

MANAGED BY : LIONS CLUB OF SILVASSA CHARITABLE TRUST

Affiliated to University of Mumbai vide Affiliation no. Aff/ICD/2017-18/858 dtd. 20 July, 2017

Recognized by Bar Council of India vide letter no. BCI:D: 1335/2017 dt. 08.08.2017

## PROSPECTUS 2023-24

### Empowerment through Legal Education

☎ 74349 02500

✉ [havelilegalinstitute@gmail.com](mailto:havelilegalinstitute@gmail.com)

🌐 [www.havelilegalinstitute.com](http://www.havelilegalinstitute.com)

📍 Lions Educational Campus, Sayli Road, Silvassa - 396230, U.T. of D&NH and D&D, India



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## ABOUT LIONS CLUB OF SILVASSA CHARITABLE TRUST

**Lions Club of Silvassa Charitable Trust**, a non profitable voluntary organization managing Lions English School (Affiliated to Central Board of Secondary Education [CBSE]), Smt. Devkiba Mohansinhji Chauhan College of Commerce and Science (Affiliated to University of Mumbai) and Haveli Institute of Legal Studies & Research (Affiliated to University of Mumbai) and (Recognised by Bar Council of India) is situated on Sayli road, Silvassa, Union Territory of Dadra & Nagar Haveli and Daman & Diu.

**Lions English School** was established in the year 1983 in a rented building with about 15 students studying from Std. I to IV. Today the School has bloomed into a flourishing institution owing a vast premise of 17 acres of land, imparting education to about 5000 students studying from Nursery to Std. XII.

**Smt. Devkiba Mohansinhji Chauhan College of Commerce & Science** was established in the year 2014-15. We are an eight-year-old institute raring to go ahead and achieve new heights in the world of education by nurturing students of Silvassa and nearby region to achieve excellence.

**Haveli Institute of Legal Studies & Research** was established in the academic year 2017-18, to conduct 5 years B.L.S.LL.B. (integrated) course and 3 years LL.B. course. Diploma courses in Labour Law, Taxation Laws & PG Intellectual Property Laws are introduced from A.Y. 2022-23. It is first ever law college in and around the vicinity of Dadra & Nagar Haveli. The Law College is committed to impart outstanding quality legal education at par with the premier Law institutions in India.

### Our Managing Trustees

<b>Shri Fatehsinh M. Chauhan</b>	Hon'ble Chairman
<b>Shri Anantrao D. Nikam</b>	Hon'ble Vice Chairman
<b>Shri A. Narayanan</b>	Secretary
<b>Shri Vishvesh B. Dave</b>	Treasurer
<b>Shri Jayendrasinh G. Rathod</b>	Joint Secretary
<b>Shri Hirabhai L. Patel</b>	Joint Treasurer
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<b>Adv. Jawaharbhair G. Desai</b>	Managing Committee Member
<b>Dr. Chhatrasinh M. Chauhan</b>	Managing Committee Member
<b>Shri Balkrishna S. Shetty</b>	Managing Committee Member



# MESSAGE BY HON'BLE CHAIRMAN



**Haveli Legal  
Institute has  
always believed  
in the power  
of education in  
transformation.**

*Dear Friends,*

*Greetings of the day!*

*It has been a pleasure to see Haveli Legal Institute grow in a vibrant manner with active and enthusiastic students and faculty. Quality is always a result of high intention, sincere efforts, intelligent direction and skillful execution.*

*Affiliated to the University of Mumbai and recognized by Bar Council of India, Haveli Institute of Legal Studies & Research is our way of equipping students with deeper insights of life. The College is located in the midst of nature in a sprawling campus with state-of-art infrastructure and necessary amenities. Our quest for providing quality graduate level education is ably supported by our well-qualified educators who are thoroughly backed by a well-stocked library, fully-equipped moot court room, legal aid clinic, women development cell, etc.*

*We at Haveli Legal Institute, believe that it is our duty to unfold hidden talents in many of our students who have not been able to truly display their metal due to lack of opportunities among other reasons.*

*We reiterate that our motto is to equip students with the perfect blend of knowledge, skills, ideas and positive attitudes to move forward with vigour, confidence and ability in life.*

*Lions Club of Silvassa Charitable Trust welcomes the Young Cohort to be a part of the Educational Reform in this beautiful part of the Country.*

*My Best Regards to each one of you,  
Jai Hind!*

A handwritten signature in blue ink, reading 'Fatehsinh M. Chauhan'.

**Fatehsinh M. Chauhan**

*Chairman*

*Lions Club of Silvassa Charitable Trust*





# ABOUT COLLEGE



Haveli Institute of Legal Studies & Research provides 3 year and 5 year LL.B. Courses. The 5-year course follows the semester system and consists of a 2 year foundation in the prelaw subjects, followed by the 3 year curriculum of core legal subjects, which are common to the 3 year law course.

## AFFILIATION & RECOGNITION

Our college is affiliated to University of Mumbai (one of the oldest and premier Universities in India) vide affiliation No. Aff/ICD/2017-18/858 dated 20th July, 2017. It is also Recognized by the Bar Council of India vide letter no. BCI:D: 1335/2017 dt. 08.08.2017. It is also ISO Certified 9001:2015.

## OUR VISION

To provide opportunities to young minds for realising their potential and nurture them into ideal citizens having integrated personalities towards family, society and the country.

## OUR MISSION

Haveli Institute of Legal Studies & Research is committed to the advancement of knowledge and learning and is thriving to become a center for excellence in legal studies. Our mission is to bring out professionally competent lawyers of high calibre to suit the needs of the corporate and modern society. At Haveli Legal Institute, we aim at maintaining high academic standards to equip the students with profound knowledge of law, to evoke them and enable them to achieve great heights in the realms of law.





# MESSAGE FROM INCHARGE PRINCIPAL'S DESK



**"Quality is never an accident;  
it is the result of hard work,  
determination, and perseverance."**

Haveli Institute of Legal Studies and Research believes that quality is never an accident; it results from hard work, determination, and perseverance. Since I stepped into the teaching profession, I have realized that, as teachers, we have been entrusted with great power that can create and form the future of this country, and as Law Teachers, more so. All of us at Haveli Institute of Legal Studies and Research understand that 'With great power comes great responsibility.' Hence, we strive to achieve excellence by optimum utilization of all the resources at our disposal and raising the standards of imparting education in Law.



The main objective of Lions Club of Silvassa Charitable Trust is empowering the students through knowledge. The college has stood as a charioteer for the noble objective of the trust. In particular, the college has envisaged an action plan for improving the quality of legal education. The college is making sincere effort to produce responsible and efficient professionals thereby contributing to the legal system of the country.

In the present era of globalization there is tectonic shift in perception of law as career. Now a days Law is one of the most sought after field for career building. With the advent of multinational in India as anywhere else, the task of lawyers would be highly technical and to meet new demands an imperative need would arise to have competent lawyers who would be trained in the right culture of Legal Education. This makes a sound case for introducing reform in Legal Education and we at Haveli Institute aim at all these aspects.

Here at, Haveli Institute, we make sure that classrooms are more conducive where students can achieve both academic as well as extra-curricular excellence. The institute regularly organises co-curricular and extra-curricular activities to inculcate competition spirit among its students.

The empowerment has been possible by round the clock efforts of dedicated and devoted teaching staff, experience guest faculties and ever valuable assistance of administrative staff. Our Institute is a symbol of highly productive ethnical enterprise with a visionary zeal. I am proud to place it on record that under the mentorship of Hon'ble Chairman Shri Fatehsinhji M. Chauhan and with the continues guidance of the members of the trust the college team has left its unique footprints in the sand of legal field of Dadra and Nagar Haveli.

We are committed to provide the students the highest standards of Legal Education. We focus on 'Learn through experience and perfect knowledge'. May I take this opportunity to wish you a very fruitful and fulfilling journey of intellectual discovery and transforming you into a socially responsible and compatible professional...!!

A handwritten signature in black ink, appearing to read 'Nisha Parekh'.

Dr. Nisha Parekh  
In Charge Principal





# ADMISSIONS

Admissions in the 3 year & 5 year LL.B. courses shall be on the basis of an Entrance Examination, Haveli Law - Common Entrance Test (HL-CET) conducted by the college. Admissions will be purely on merit. The students qualifying the entrance examination will be eligible for admission, provided they fulfil the criteria of eligibility laid down by the University of Mumbai as well as Bar Council of India.

Students seeking admission into our college should apply online at [www.mumoa.digitaluniversity.ac.in](http://www.mumoa.digitaluniversity.ac.in). While filling the online application form, students are required to furnish all the relevant information correctly.

Further, Admission Form & Prospectus can be obtained from the college office on payment of the requisite fees.

## **About HL-CET (Haveli Law - Common Entrance Test)**

Haveli Institute of Legal Studies & Research will be conducting HL-CET in order to shortlist aspirants for admission in both the courses. HL-CET application forms are available online at [www.havelilegalinstitute.com](http://www.havelilegalinstitute.com) and can also be procured offline from the college premises.

## **Eligibility**

Candidates desirous of taking admission should fulfil the following eligibility criteria.

### **LL.B. (5 YEAR COURSE)**

- Minimum 45% in aggregate at HSC (any stream) from a recognized board.
- 5% relaxation to SC, ST candidates.
- The candidates who have appeared for HSC examination and whose results are awaited are eligible for HL-CET subject to clearing the HSC exam with 45% in aggregate.

### **LL.B. (3 YEAR COURSE)**

- Minimum 45% at graduation level (any stream) in aggregate from UGC recognized university.
- 5% relaxation to SC, ST candidates.
- The candidates who have appeared for the final year exam of graduation and whose results are awaited are eligible for HL-CET subject to clearing the graduation exam with 45% in aggregate.



## BACHELOR OF LAWS (5 YEAR COURSE)

The five year integrated Law course leading to LL.B. degree is a 10 semester full time course. Performance of each of the student shall be evaluated by the internal and external examinations (following 75:25 pattern for new syllabus and 60:40 pattern for old syllabus) conducted at the end of each semester and also the performance in the practical training subjects as per the guidelines issued from time to time by the Bar Council of India as well as University of Mumbai.

## BACHELOR OF LAWS (3 YEAR COURSE)

Bachelor of Laws is an professional undergraduate Law Course. It is a 3 years Law course for those who missed the legal career opportunity after XII<sup>th</sup>. The teaching is conducted through the lecture method, practical and the class performances during the session. Internal and external examinations (following 75:25 pattern for new syllabus and 60:40 pattern for old syllabus) are conducted through written papers, practical and viva-voce.

## NEW SYLLABUS (75:25 PATTERN)

### FIRST SEMESTER OF LLB (5 YRS)

- English - I
- Logic - I
- Economics

### SECOND SEMESTER OF LLB (5 YRS)

- History
- Political Science - I : Political Theory & Political organization
- Legal Language & writing

### THIRD SEMESTER OF LLB (5 YRS)

- Political Science - II : Foundation of Political Obligations
- Sociology
- History of Courts

### FOURTH SEMESTER OF LLB (5 YRS)

- English - II
- Logic - II
- Political Science – III : International Relations

### FIFTH SEMESTER OF LL.B. (5 YRS) & FIRST SEMESTER OF LL.B. (3 YRS)

- Labour Law & Industrial Relations - I
- Law of Torts, Motor accidents claims & Consumer Protection
- Law of Contract & specific relief
- Legal Language
- Practical Training – I : Professional Ethics & Professional Accounting System





#### SIXTH SEMESTER OF LL.B. (5 YRS) & SECOND SEMESTER OF LL.B. (3 YRS)

- Law of Crimes
- Constitutional Law - I
- Family Law - I
- Environmental Law
- Drafting, Pleading and Conveyancing-I

#### SEVENTH SEMESTER OF LL.B. (5 YRS) & THIRD SEMESTER OF LL.B. (3 YRS)

- Administrative Law
- Alternate Dispute Resolution
- Transfer of Property
- Family Law - II
- Company Law
- Practical Training – II

#### EIGHTH SEMESTER OF LL.B. (5 YRS) & FOURTH SEMESTER OF LL.B. (3 YRS)

- Jurisprudence and Legal Theory
- Contract - II
- Constitutional Law - II
- Optional Subject (Any one from following three subjects)  
(a) Criminology & Penology (b) Human Rights Law (c) Bankruptcy Law
- Drafting, Pleading and Conveyancing - II

#### NINTH SEMESTER OF LL.B. (5 YRS) & FIFTH SEMESTER OF LL.B. (3 YRS)

- Civil Procedure Code 1908 & Limitation Act 1963
- Labour Law & Industrial Relation - II
- Criminal Procedure Code 1973, The Juvenile Justice (Care & protection of Children) Act 2015 and The Protection of Children from Social Offences (POSCO) Act, 2012
- Public International Law
- Practical Training – III
- Moot Court Exercise & Internship

#### TENTH SEMESTER OF LL.B. (5 YRS) & SIXTH SEMESTER OF LL.B. (3 YRS)

- Law of Evidence
- Law of Taxation
- Optional Subjects: (Any two from the following six subjects)  
(a) Law of Banking & Negotiable Instruments (b) Law of Insurance (c) Intellectual Property Laws  
(d) Conflict of Laws (e) Laws relating to Women & Children (f) Law & Medicine
- Drafting, Pleading and Conveyancing - III



# OLD SYLLABUS (60:40 PATTERN)



## FIFTH SEMESTER OF LL.B. (5 YRS)

- Labour Law & Industrial Relations - I
- Law of Contract & specific relief
- Law of Torts, Motor accidents claims & Consumer Protection Act
- Legal Language
- Practical Training – I

## SIXTH SEMESTER OF LL.B. (5 YRS)

- Law of Crimes
- Constitutional Law - I
- Family Law - I
- Environmental Laws
- D.P.C. – I (Drafting, Pleading and Conveyancing)

## SEVENTH SEMESTER OF LL.B. (5 YRS)

- Administrative Law
- Family Law - II
- Transfer of Property Act and Easement Act
- Company Law
- Practical Training – II

## EIGHT SEMESTER OF LL.B. (5 YRS)

- Jurisprudence and Legal Theory
- Law of Contract - II
- Land Laws
- Optional Subject (Any one from following three subjects)  
(a) Criminology (b) Taxation Laws (c) Laws of Insolvency
- D.P.C. – II (Drafting, Pleading and Conveyancing)

## NINTH SEMESTER OF LL.B. (5 YRS) & FIFTH SEMESTER OF LL.B. (3 YRS)

- Civil Procedure Code
- Criminal Procedure Code
- Interpretation of Statutes
- Public International Law & Human Rights
- Practical Training – III

## TENTH SEMESTER OF LL.B. (5 YRS) & SIXTH SEMESTER OF LL.B. (3 YRS)

- Alternate Dispute Resolution
- Law of Evidence
- Optional Subjects: (Any two from the following six subjects)  
(a) Banking Laws & Negotiable Instruments Act (b) Law of Insurance (c) Intellectual Property Laws  
(d) Conflict of Laws (e) Laws relating to Women & Children (f) Law & Medicine
- D.P.C. – III (Drafting, Pleading and Conveyancing)





# CAREER ORIENTED DIPLOMA COURSES

We at Haveli Institute of Legal Studies and Research, Silvassa, are delighted to offer three PG Diploma courses in the subject areas of Labour Laws and Labour welfare, Taxation Laws and Intellectual Property Law. These courses are of one year duration and have been conceived by expert faculties and with input from field experts. They have been designed and structured to address learning gaps in traditionally designed courses in these subject areas.

In addition, due to dynamic nature of these subjects, learning gaps have often been found in students and young professionals working in related fields. It is to address these challenges that the courses have been designed keeping in mind practical skills, exposure and mental temperament required to succeed in careers associated with these subjects.

Therefore we have endeavoured to incorporate expert lectures, deliberation and discussion, research projects and exposure visits for effective learning process of our students.

We are assured that our efforts will be well appreciated and these courses will contribute to the improvement in knowledge and skills of prospective students.

## DURATION AND STRUCTURE

The duration of the Post Graduate Diploma is one year with four subjects. At the end of academic year, the participants will take written examination for 100 marks including MCQ and short answers. 60 marks are for project submission and 40 marks for viva-voce will be allotted in 5th subject i.e practical training.

The passing marks are 45/100 in each subject & 50% aggregate. The maximum span period for clearing the exam is three years from the date of admission by availing a maximum of three chances to clear each paper.

## TIME COMMITMENT

Students enrolled in this course shall have to ensure 75% attendance in each subject. Each module will be taught in blended mode. The class timings for this P.G. Diploma will be from 4 PM to 6 PM on two days per week as per the timetable to be notified excluding Sundays.

## ELIGIBILITY

The applicant for admission to the Post-Graduate Diploma course shall be a Graduate Degree holder in any stream from any recognized University in India.

The PG Diploma course will follow an interdisciplinary approach. There is no restriction as to age, nationality, gender, employment status in the admission process.



## SEAT AVAILABILITY

Total number of seats are 50 in each course.

## MEDIUM OF INSTRUCTION

The medium of instruction will be English.

## SYLLABUS

	Diploma in Labour Laws and Labour Welfare	Diploma in Taxation Laws	Post Graduate Diploma in Intellectual Property Rights
<b>PAPER 1</b>	Industrial Relations	General Laws Affecting Taxation	Introduction to Legal Concepts & Legal System
<b>PAPER 2</b>	Social Security Legislation	Income Tax	Law of Trade Marks
<b>PAPER 3</b>	Law of Wages and Principles of Wage Fixation	Good and Service Tax	Law of Copyrights
<b>PAPER 4</b>	Legislation Affecting Conditions of Work	Maharashtra GST, VAT and Professional Tax	Law of Patents
<b>PAPER 5</b>	Field Work and Viva Voce	Book keeping and Accountancy	Practical Training and Project Works





# CAREER PROSPECTS

## LAW - MODERN OUTLOOK

Law can be described as the 'crown jewel' of the educational system in part because Law School is the 'last generalist professional degree'. Today, law is a field of study that offers the recipient a wide range of career options, each requiring different skills but also possessing common characteristics. The options are endless in terms of practice areas and work environments. Lawyers might find themselves arresting a ship or zoning a playground, working independently in their home or with others in high rise corporate offices. Lawyers can practice law by helping clients plan to avoid and solve problems once they develop, by representing and counselling businesses in a particular industry, by representing individuals sharing a common status or problems and by appearing (or not appearing) in court.

Law school teaches you to open your mind and think differently. This type of training is valuable in any career. Today, law is the pathway to financial rewards, intellectual stimulation, prestige, family influence, social change & career flexibility.

## CAREER OPPORTUNITIES

Today, Law plays a decisive role in every sphere of society. Be it the corporate sector, the defence forces, private litigation, legal advice in advertising, intellectual property- Lawyers have become an indispensable part of modern life.

Some of the exciting career options that are available to law graduates are:

- Judicial Magistrates
- Legal officers in Corporate sector
- Law officers with NGOs
- Banking Sector
- Corporate Lawyers
- IPR Consultant
- Academicians
- Defence forces
- Solicitors
- Arbitrators / Mediators / Conciliators
- Tax Consultant
- Private Practice







## DEGREE DISTRIBUTION CEREMONY

Haveli Institute of Legal Studies and Research with extreme proud and joy celebrated degree distribution day in the august presence of Chief guest Shri Ramesh Negi Ji, IAS (Retd) & Chairman of the Fifth State Fees Regulatory Committee, Guest of honour Shri Deepak Kumar Mukadam Ji (Chancellor's Nominee, University of Mumbai) and Mrs Suvarna Mahadik (Deputy Registrar, University of Mumbai) in the guidance of Honourable Chairman Shri Fatehsinhji M Chauhan, Vice-Chairman Shri Anantrao D Nikam and all the members of management committee. We applaud all the students who had the vision of making a career in this exciting and Nobel field of Law. We are sure that our alumni will take on the responsibility of shaping the Indian judicial system on a new level and will make the institute proud.



## MOOT COURT COMPETITION

As a commitment to Legal Fraternity the college has organised Intra Moot Court competition. Competition like moot court stimulate a court hearing experience through analysis of given problem, research on relevant legal provisions, prepare written submission and present oral arguments. Our students are guided and trained by professors to compete. Best team, Best Speaker and Best Researcher are awarded in order to encourage Participation.



## HUMAN RIGHTS DAY CELEBRATION

Human Rights day is an opportunity to reaffirm the importance of human rights in re-building the world we want, the need for global solidarity as well as our interconnectedness and shared humanity. In order to commemorates the adoption of the Universal Declaration of Human Rights (UDHR) by the United Nations General Assembly (UNGA) in 1948, Human Rights Day is celebrated on December 10th 2022 by organising an Elocution Competition for the students of LL.B. (3 years) and LL.B. (5 years) Haveli Institute of Legal Studies and Research. Shri H. P. Solanki sir and Adv. Shivprakash Singh Sir, graced the occasion as the Judges of the competition



## WORKSHOP ON SELF-DEFENCE

Self-Defence is the method by which one can protect oneself with one's own strength. Self-defence is important today because of the increasing crime rate against women in India. This includes rape, sexual assaults, molestation, kidnapping, and murder. Other brutal crimes such as acid attacks, groping and eve-teasing are captured in the newspapers time and again. A Workshop on self-defence was organized for female students under the banner of women development cell by Haveli Institute of legal studies and research as part of International women's day celebration. female students were trained by certified (UAC)Un-armed combat & karate officers from RIL academy Nagothane, Maharashtra.





# AMENITIES

## MOOT COURT

The college building has a Moot Court Room - a simulated court room which provides the environs for moot trials to be conducted. Mooting nurtures students' analytical skills and is an indispensable part of courtroom advocacy. The students learn various doctrines of advocacy through real world context skills, a 'Learning by Doing' approach.



## LIBRARY

A well stacked Wi-Fi enabled Library is designed for comfort and the vast space which is provided, creates a conducive environment for research. Access is provided to legal and non-legal journals, subject related reference resource and a wide range of services and programs to support the syllabus, enable research and promote legal scholarship. In this regard leading national law journals, law reports and magazines on a range of subjects are subscribed to and made available to students. In addition to the print collection, the Library has access to electronic resources readily accessible at their respective links.



"All truths are easy to understand once they are discovered; the point is to discover them."

## LEGAL JOURNALS

1. All India Reporter
2. Supreme Court Cases
3. CPJ – Consumer Protection Judgement
4. Criminal Law Journal
5. Indian Bar Review





# AN APPEAL TO THE PARENTS/CANDIDATES



## • Reading of Prospectus

Parents and Guardians are requested to go through the 'Prospectus' while admitting their wards to the college.

## • Use of Mobile

1. Use of mobile phones inside the classroom is strictly prohibited.
2. The mobile set of any learner found with the same during the class shall be forfeited and strict actions shall be taken against such learners.

## • Examinations

The examinations of all degree programmes are on semester basis. So, students/ parents are requested to see the regularity and compliance of internal / external examinations and evaluation of themselves/ their wards, accordingly.

## • Dress Code

All the learners are expected to observe decorum to enhance the image of the college. Parents are advised to take the note of observance of decency in dress of their wards. The students of Law are supposed to wear black & white formals every day at college.

Boys/Men – Black & White formals

Girls – Black & White formals/White Kurta, Black salwar & Black Dupatta. T-Shirt, Jeans or any kinds of Leggings/

Jeggings / Plazzos do not form part of formals

## • Visit to the Website

Learners, parents & guardians are requested to visit college website 'www.havelilegalinstitute.com' for further details of the college.

## • College timings

Monday to Saturday - 08:30 am to 02:30 pm

## FEES STRUCTURE

University of Mumbai is in the process of revision of fees. If it is revised, it is binding on the parents and learners to pay such revised fees at the time of admission or during the academic year.

## Mode of Payment

- Fees is payable by IMPS/NEFT/RTGS in favour of :  
"HAVELI INSTITUTE OF LEGAL STUDIES AND RESEARCH"  
A/C no. : 50100222990867  
IFSC code : HDFC0000074  
Bank name : HDFC Bank
- DD or Pay Order only to be drawn in favour of "Haveli Institute of Legal Studies and Research" - Payable at Silvassa.

SCAN QR CODE TO PAY

Haveli Institute of Legal  
Studies & Research



## Mode of Refund of Fees

The candidates who have taken admission in law courses may request for refund of fees after applying in writing for cancellation of their admission in any programme. The refund of fees as applicable shall be made on or before 30<sup>th</sup> day after date of cancellation and thereafter. The percentage of fees for the programme shall be refunded to the candidate after deducting charges as shown in the table on the right:

	PERIOD	DEDUCTION CHARGES
1.	Prior to commencement of academic term & instruction of the programme	Rs. 500/- Lump sum
2.	Up to 20 days after the commencement of the academic term of the programme	20% of the total amount of fees
3.	From 21 <sup>st</sup> day upto 50 days after commencement of the academic term of the programme	30% of the total amount of fees
4.	From 51 <sup>st</sup> day upto 80 days after commencement of the academic term of the programme or September 30 <sup>th</sup> whichever is earlier	50% of the total amount of fees
5.	From October 1 <sup>st</sup> to October 31 <sup>st</sup>	60% of the total amount of fees
6.	After October 31 <sup>st</sup>	100% of the total amount of fee

**WARNING : Ragging is strictly prohibited in the college premises and outside. Any student indulging in any such activity that may be construed as ragging, directly or indirectly will face severe action which could even lead to expulsion from the college.**





# COLLEGE DISCIPLINE

The college attaches great importance to discipline and the same must be scrupulously observed by all students. Failure to comply with any of the rules, regulations or requirements notified from time to time will lead to strict disciplinary action.

- Students must always keep with them the Identity Card issued by the college. They must present it for inspection or verification whenever demanded by the college authority or security staff.
- Students should make use of the college library and they must not loiter in the college premises whenever they are free. Students must be in their class on time. Late comers may not be allowed to enter the classes.
- 75% attendance is compulsory for being eligible for appearing in semester examination. (As per Ordinance no. 0.6086 of University of Mumbai) each term in each course, failing which the college authorities may not allow the student to appear at the final examination.
- Use of mobile phones or ear phones is strictly prohibited in the class rooms.
- No student, except with written permission from the principal can bring their vehicles inside the college compound.
- No picnic, social excursions or tours etc. shall be arranged without the prior written permission of the Principal. If students join in any unofficial picnic or tours, the college shall not be responsible for the same.
- No association or organization is to be formed, no meetings shall be held, no person will be invited to address the students in the college without prior permission of the Principal.
- It is the responsibility of the students to check the notice board everyday with regards to the examination forms, time tables, admission procedure, results etc. College will not be responsible for the negligence of the students in performing their due diligence.
- Students should always remain decently dressed in all the occasions and regular classes of the college.
- Dress code (Black and White formals with blazers) should be observed every day.
- Insubordination, misconduct, abusive language or misbehaviour can lead to the dismissal of a student.
- Students joining the college shall observe all the rules & regulations of the college laid down from time to time.
- **Matters not covered by existing rules will be at the discretion of the Principal.**

## COLLEGE REGULATIONS

- All students are responsible to the Principal, the Head of Departments and members of the staff for their conduct in College premises. Insubordination, abusive language, misbehaviour or misconduct can lead to the dismissal of a student.
- Demonstration of any kind in the college is strictly prohibited.
- In case of sickness, a leave application shall be submitted to the respective HoD's addressing to the principal along with a medical certificate within two days of resuming the college. Fitness certificate at the time of resuming the college is essential
- All the receipts on account of the fines imposed on students for any cause whatsoever shall accrue to the Students' Aid Fund of the College.
- All students applying for bonafide certificates, character certificates, testimonials etc. and requiring the Principal's signature on any kind of document or application should first contact the office assistant in the College Office. No papers applications should be taken by the students directly to the Principal.
- Students must complete the semester to the satisfaction of the Principal failing which they may be debarred as per University Ordinance.





# HAVELI INSTITUTE OF LEGAL STUDIES & RESEARCH

ISO CERTIFIED 9001:2015

MANAGED BY : LIONS CLUB OF SILVASSA CHARITABLE TRUST

Affiliated to University of Mumbai vide Affiliation no. Aff/ICD/2017-18/858 dtd. 20 July, 2017 and Recognized by Bar Council of India

FORM NO.

☎ 74349 02500

✉ havelilegalinstitute@gmail.com

🌐 www.havelilegalinstitute.com

📍 Lions Educational Campus, Sayli Road, Silvassa - 396230, U.T. of D&NH and D&D, India

## ADMISSION FORM - DEGREE COURSES

PLEASE FILL THE FORM IN BLOCK LETTERS WITH BLACK INK ONLY

CATEGORY		CONCESSION		OFFICIAL INFORMATION	
S.C.		PAYING		CLASS	
S.T.		E.B.C.		ROLL NO.	
N.T.		P.T.C.		ADM. DATE	
D.T.		S.T.C.		AMOUNT RECD.	
V.J.		EX. SER.		TRANS. ID / DD NO.	
S.B.C.		SANSTHA		GENERAL INFORMATION	
O.B.C.		B.C.C.		RURAL/URBAN	
GEN.		PHYSICALLY HANDICAPPED		BLOOD GROUP	

PLEASE AFFIX  
PASSPORT SIZE  
(35 MM X 45 MM)  
PHOTOGRAPH HERE.  
DO NOT STAPLE.  
**PHOTO SHOULD NOT  
EXCEED THE BORDER**

To,  
The Principal,  
Haveli Institute of Legal Studies & Research,  
Silvassa - 396230, UT of Dadra & Nagar Haveli and Daman & Diu

SIGNATURE OF THE STUDENT

Sir/Madam,  
I hereby apply for admission to the .....of 5 yrs. / 3 yrs. LL.B. Degree Course in the Haveli Institute of Legal Studies & Research, Silvassa for the academic year 20 - 20 . My detailed information is as follows :

1. Name in full :

(BLOCK LETTERS) SURNAME NAME FATHER'S / HUSBANDS NAME MOTHER'S NAME

2. Date of Birth (As per School Register) :

3. Place of Birth :

4. Student's Local Address :

Mob. No. :

5. Permanent Address :

Mob. No. :

6. E-mail ID : ABC ID :

7. Nationality : Religion : Caste & Sub Caste :

8. Mother tongue : Aadhar card no. :

9. Sex (Male / Female / Other) :

10. Marital Status : Unmarried / Married / Widow (er)/ Divorcee :

11. Whether Employed - Yes/No : Name of Employer :

12. Guardian's Full Name :



13. Guardian's Address : \_\_\_\_\_  
 \_\_\_\_\_ Mob. No. : \_\_\_\_\_
14. Guardian's Occupation : \_\_\_\_\_ Annual Income : \_\_\_\_\_
15. Number of family members including self : \_\_\_\_\_
16. Performance in the last examination :

NAME OF THE EXAMINATION	NAME OF THE BOARD / UNIVERSITY	EXAM SEAT NO.	SCHOOL / COLLEGE FROM WHICH PASSED	MONTH & YEAR OF PASSING	MARKS OBTAINED / OUT OF	CGPA / PERCENTAGE

17. Subjects : (Write subjects which are given in the Prospectus )

- |          |           |
|----------|-----------|
| 1. _____ | 7. _____  |
| 2. _____ | 8. _____  |
| 3. _____ | 9. _____  |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

**DOCUMENTS ENCLOSED HERewith :**

- Marksheets of S.S.C., H.S.C., F.Y., S.Y., T.Y. - Graduation
- Marksheets of 11th / Bonafide Certificate
- Passing Certificates of S.S.C., H.S.C., Graduation
- School Leaving Certificate
- Degree Certificate
- Migration Certificate (for students of college other than Mumbai University)
- Verification of Marks
- Caste Certificate (for SC / ST / NT / OBC / SCB students only)
- Non Creamy Layer Certificate (for NT / OBC / SBC students only)
- HL-CET score card
- Aadhaar card
- Transfer certificate for MU students
- Candidate's latest passport size photographs

original with 5 attested photocopies  
 original with 5 attested photocopies  
 original with 5 attested photocopies  
 original with 5 attested photocopies  
 original with 5 attested photocopies  
 original with 5 attested photocopies  
 original with 5 attested photocopies

5 attested photocopies

3 nos.

**UNDERTAKING**

I hereby declare that I have read all the rules related to admission and the information filled in by me in this form is accurate and true to the best of my knowledge. I will be responsible for any discrepancy arising out of the form signed by me and I undertake that in absence of any document, the final admission will be granted and / or admission will stand cancelled.

I am aware of the Maharashtra prohibition of Ragging Act, 1999 and state that I will abide by all the rules and regulations of the said Act.

Place:  
 Date :

Yours Faithfully,

Checked by : \_\_\_\_\_

(Applicant's Signature)

Date : \_\_\_\_\_

Note : Students must retain photocopy of completely filled admission form (both pages) for future reference.  
 Available information in this form will be required to activate his / her account on Digital University portal.

Office Assistant

Prof. Incharge

**Principal**  
 Haveli Institute of Legal Studies &  
 Research, Silvassa



# HAVELI INSTITUTE OF LEGAL STUDIES & RESEARCH

ISO CERTIFIED 9001:2015

MANAGED BY : LIONS CLUB OF SILVASSA CHARITABLE TRUST

Affiliated to University of Mumbai vide Affiliation no. Aff/ICD/2017-18/858 dtd. 20 July, 2017 and Recognized by Bar Council of India

FORM NO.

☎ 74349 02500

✉ havelilegalinstitute@gmail.com

🌐 www.havelilegalinstitute.com

📍 Lions Educational Campus, Sayli Road, Silvassa - 396230, U.T. of D&NH and D&D, India

## ADMISSION FORM - DIPLOMA COURSES

PLEASE FILL THE FORM IN BLOCK LETTERS WITH BLACK INK ONLY

APPLYING FOR	
	Diploma in Labour Laws and Labour Welfare
	Diploma in Taxation Laws
	Post Graduate Diploma in Intellectual Property Rights

OFFICIAL INFORMATION	
CLASS	
ROLL NO.	
ADM. DATE	
AMOUNT RECD.	
TRANS. ID / DD NO.	
GENERAL INFORMATION	
RURAL/URBAN	
BLOOD GROUP	

PLEASE AFFIX  
PASSPORT SIZE  
(35 MM X 45 MM)  
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**PHOTO SHOULD NOT  
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To,  
The Principal,  
Haveli Institute of Legal Studies & Research,  
Silvassa - 396230, UT of Dadra & Nagar Haveli and Daman & Diu

SIGNATURE OF THE STUDENT

Sir/Madam,  
I hereby apply for admission to the .....of 1 yr. Diploma / P.G. Diploma in the Haveli Institute of Legal Studies & Research, Silvassa for the academic year 20 - 20 . My detailed information is as follows :

1. Name in full :

(BLOCK LETTERS) SURNAME NAME FATHER'S / HUSBANDS NAME MOTHER'S NAME

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3. Place of Birth :

4. Student's Local Address :

Mob. No. :

5. Permanent Address :

Mob. No. :

6. E-mail ID : ABC ID :

7. Nationality : Religion : Caste & Sub Caste :

8. Mother tongue : Aadhar card no. :

9. Sex (Male / Female / Other) : Whether Employed - Yes/No :

10. Marital Status : Unmarried / Married / Widow (er)/ Divorcee :

11. Guardian's Full Name :



12. Guardian's Address : \_\_\_\_\_  
 \_\_\_\_\_ Mob. No. : \_\_\_\_\_
13. Guardian's Occupation : \_\_\_\_\_ Annual Income : \_\_\_\_\_
14. Number of family members including self : \_\_\_\_\_
15. Performance in the last examination :

NAME OF THE EXAMINATION	NAME OF THE BOARD / UNIVERSITY	EXAM SEAT NO.	SCHOOL / COLLEGE FROM WHICH PASSED	MONTH & YEAR OF PASSING	MARKS OBTAINED / OUT OF	CGPA / PERCENTAGE

16. Subjects : (Write subjects which are given in the Prospectus )

- |          |           |
|----------|-----------|
| 1. _____ | 7. _____  |
| 2. _____ | 8. _____  |
| 3. _____ | 9. _____  |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

**DOCUMENTS ENCLOSED HERewith :**

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- Degree Certificate
- Verification of Marks
- Caste Certificate (for SC / ST / NT / OBC / SCB students only)
- Non Creamy Layer Certificate (for NT / OBC / SBC students only)
- Aadhaar card
- Candidate's latest passport size photographs

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5 attested photocopies  
 3 nos.

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Checked by : \_\_\_\_\_

(Applicant's Signature)

Date : \_\_\_\_\_

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Office Assistant

Prof. Incharge

**Principal**  
 Haveli Institute of Legal Studies &  
 Research, Silvassa



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ISO CERTIFIED 9001:2015

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FORM NO.

Affiliated to University of Mumbai vide Affiliation no. Aff/ICD/2017-18/858 dtd. 20 July, 2017 and Recognized by Bar Council of India

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🌐 www.havelilegalinstitute.com

📍 Lions Educational Campus, Sayli Road, Silvassa - 396230, U.T. of D&NH and D&D, India

## ID CARD FORM

PLEASE AFFIX  
PASSPORT SIZE  
(35 MM X 45 MM)  
PHOTOGRAPH HERE.  
DO NOT STAPLE.  
**PHOTO SHOULD NOT  
EXCEED THE BORDER**

SIGNATURE OF THE STUDENT

Name in full :

(BLOCK LETTERS)

SURNAME

NAME

FATHER'S / HUSBANDS NAME

Class :

Date of Birth :

(DATE)

/

(MONTH)

/

(YEAR)

Blood Group :

Contact no. : (R)

(M)

(W)

Local Address (with pincode) :

Email ID :

Aadhaar Card No. :

## FOR OFFICE USE ONLY

Roll no. :

Division :



Sr.no	Name of the Student		
	Course		
	Check list	Original	Xerox
1	10th Marksheet		
2	10th passing		
3	11th Marksheet or Bonafied		
4	12th Marksheet		
5	12th Passing		
6	Leaving Certificate		
7	1st semester		
8	2nd semester		
9	3rd semester		
10	4th semester		
11	5th semester		
12	6th semester		
13	7th semester		
14	8th semester		
15	Degree certificate		
16	PG 1st semester		
17	PG 2nd semester		
18	PG 3rd semester		
19	PG 4th semester		
20	Transfer Certificate for MU students		
21	Migration		
22	Verification		
23	CET Score Card		
24	Aadhaar Card		
25	Photos		
26	Caste Certificate		
27	marriage certificate		
28	Gap Certificate (if applicable)		
29	Payment Detail		
30	Date of admission		



# PHOTO GALLERY



LEFT - VISIT TO HON'BLE BOMBAY HIGH COURT, RIGHT - TOP - REPUBLIC DAY CELEBRATION , BOTTOM - DIWALI CELEBRATION



OUR PARTICIPATION AT NATIONAL MOOT COURT COMPETITIONS



ABHIVYAKTI : COLLEGE DAYS CELEBRATION



ACTIVITIES UNDER LEGAL AID AND AWARENESS CELL



SAARANSH : FAREWELL FUNCTION





**HAVELI INSTITUTE OF  
LEGAL STUDIES & RESEARCH**

**ISO CERTIFIED 9001:2015**



**SMT. DEVKIBA MOHANSINHJI CHAUHAN  
COLLEGE OF COMMERCE & SCIENCE**

**ISO CERTIFIED 9001:2015, 14001:2015, 45001:2018**

**MANAGED BY : LIONS CLUB OF SILVASSA CHARITABLE TRUST**

**AFFILIATED TO UNIVERSITY OF MUMBAI  
RECOGNIZED BY BAR COUNCIL OF INDIA**

**AFFILIATED TO UNIVERSITY OF MUMBAI  
(ONE OF THE OLDEST & LARGEST UNIVERSITIES)**

**COURSES OFFERED**

**B.L.S.LL.B (5 YRS COURSE)**

**LL.B. (3 YRS COURSE)**

**DIPLOMA IN LABOUR LAW & LABOUR WELFARE**

**DIPLOMA IN TAXATION LAWS**

**POST GRADUATE DIPLOMA IN IP RIGHTS**

**COURSES OFFERED**

**B.Com. M.Com. B.M.S.**

**B.Sc. B.Sc. (IT) B.Sc. (CS)**

*Visit our website for our  
various Diploma courses*

☎ **74349 02500**

🌐 **www.havelilegalinstitute.com**

✉ **havelilegalinstitute@gmail.com**

📍 **Lions Educational Campus, Sayli road, Silvassa - 396230, U.T. of D&NH and D&D**

☎ **96247 02500, 81402 11105**

🌐 **www.devkibacollege.com**

✉ **devkibacollege@gmail.com**

**FACILITIES PROVIDED**

- Qualified & Experienced Faculties
- Enriched Library
- Legal Aid Centre
- Moot Court Training
- Computer Lab with internet facility
- Platform for overall Personality Development

- Smart Teaching Techniques
- Transportation Facility from Vapi bus stand
- Canteen facility
- Fully Furnished Laboratories
- Indoor & Outdoor sports facilities
- Curricular & Extra Curricular Activities



**CLASSES**  
Nursery  
to Std. XII

**LIONS ENGLISH SCHOOL**

**(Affiliated to the Central Board of Secondary Education, New Delhi)**

**MANAGED BY : LIONS CLUB OF SILVASSA CHARITABLE TRUST**

Lions Educational Campus, Sanjibhai Delkar Marg, Silvassa - 396 230,  
UT of Dadra & Nagar Haveli and Daman & Diu

(M) +91 81406 11108 | (E) val\_lcsct@rediffmail.com | (W) www.lionsenglishschool.edu.in